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28 January 2020*

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL COMMUNITY PLANNING GROUP** will be held in the **TIMBER PIER BUILDING, DUNOON** on **TUESDAY, 4 FEBRUARY 2020** at **10:00 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

1. WELCOME AND APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

- (a) Meeting of the Bute and Cowal Community Planning Group held on Tuesday 5 November 2019 (Pages 5 - 10)

4. AREA COMMUNITY PLANNING GROUP GOVERNANCE ARRANGEMENTS

- (a) Annual Update of Terms of Reference, Membership and Future Meeting Dates (Pages 11 - 22)

Report by Governance Manager

5. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 1 (THE ECONOMY IS DIVERSE AND THRIVING)

- (a) Dunoon Presents - Quarterly Project Progress Report and 2020 Event Dates (Pages 23 - 26)

Update by Yolanda Shoemake

- (b) Bute Business Improvement District

Update by John Weir

- (c) Dunoon Project

Update by Brendon Wallace

6. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013 - 2023 - OUTCOME 5 (PEOPLE LIVE ACTIVE, HEALTHIER AND MORE INDEPENDENT LIVES)

- (a) Outcome 5 - Progress Report (Pages 27 - 30)

Report by Alison McGrory - Health Improvement Principal, Argyll & Bute Health and Social Care Partnership

7. PARTNERS UPDATE

- (a) Scottish Fire and Rescue Service - Cowal, Isle of Bute and Dunoon - FQ3: 1 October 2019 to 15 December 2019 (Pages 31 - 38)

Report by Iain Cameron - Watch Commander, Scottish Fire and Rescue Service

- (b) Opportunity for verbal updates by Community Planning Partners

8. COMMUNITY FOCUS

- (a) Blairmore Village Trust

Update by Agnes Harvey

- (b) Loch Lomond and Cowal Way

Presentation by Jim McLuckie

9. HIGHLIGHTS FROM COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE (Pages 39 - 40)

Report by Community Planning Manager

10. AREA COMMUNITY PLANNING ACTION PLAN

- (a) Area Community Planning Action Plan Tracker (Pages 41 - 54)

Report by Community Planning Manager

- (b) Results of Place Standard Analysis and Engagement

Verbal update by Community Planning Officer

11. DATE OF NEXT MEETING

The next meeting will take place at 10.00am on Tuesday 5 May 2020 in Eaglesham House, Rothesay.

Bute and Cowal Community Planning Group

William Lynch (Vice-Chair)

Cathleen Russell (Chair)

Contact: Stuart Mclean - Committee Manager 01436 658717

Adele Price-Williams Senior Committee Assistant - 01546 604480

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**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in the
EAGLESHAM HOUSE, ROTHESAY
on TUESDAY, 5 NOVEMBER 2019**

Present: Cathleen Russell, Colglen Community Council (Chair)
 Willie Lynch, Dunoon Community Council (Vice-Chair)
 Councillor Bobby Good - Argyll and Bute Council
 Councillor Audrey Forrest - Argyll and Bute Council
 Councillor Jim Anderson - Argyll and Bute Council
 Councillor Jim Findlay - Argyll and Bute Council
 Councillor Jean Moffat - Argyll and Bute Council
 Stuart McLean - Committee Manager, Argyll and Bute Council
 Samantha Somers - Community Planning Officer, Argyll and Bute Council
 (Skype)
 Chief Inspector Douglas Wilson - Police Scotland
 Iain Cameron - Watch Commander, Scottish Fire and Rescue Service
 Sandy MacLeod - 3rd Sector Support Officer, Argyll and Bute Third Sector
 Interface
 Robert MacIntyre - Bute Community Council
 Isobel Strong - Baird of Bute Society
 Louise Nicol - Teacher, Rothesay Joint Campus
 Kieron Reynolds - Pupil, Rothesay Joint Campus
 Molly Aitken - Pupil, Rothesay Joint Campus
 Freya-Kennedy Boyle - Pupil, Rothesay Joint Campus
 Luke Edwards - Pupil, Rothesay Joint Campus

1. APOLOGIES FOR ABSENCE

The Chair welcomed everyone to the meeting and introductions were made.

Apologies for absence were intimated on behalf of -

Liz MacBrayne – Department of Work and Pensions; and
 Michelle Rusden - Local Authority Liaison Officer Argyll and Bute

2. DECLARATIONS OF INTEREST

Councillor Jim Findlay raised a non-financial interest at item 6 (a) Area Community Planning Action Plan Update on Progress as a board member of Rothesay Pavilion Charity Committee. Councillor Findlay advised this was a council appointed position and remained in the room for the entirety of the item.

3. MINUTES

(a) Meeting of the Bute and Cowal Community Planning Group held on Tuesday 6 August 2019

The minute of the Bute and Cowal Community Planning Group meeting held on Tuesday 6 August 2019 was approved as a correct record.

4. PARTNERS UPDATE

(a) Mount Stuart Trust - Strategy 2020

The Group gave consideration to a presentation from Colin Boag, Managing Director, Mount Stuart Trust.

Mr Boag introduced a number of commercial projects and initiatives that the Trust were undertaking, all of which were focused on adding social and economic value to Bute. Mr Boag spoke of the many raw materials that were available on Bute and that the Trust had a renewed focus on adding value to these before they were exported as well as diversifying the local economy. This, he felt, would help secure long term employment on the Island.

The Trust hope to have a brewery, distillery and restaurant and open a dairy by Easter weekend 2020. This would help add to the already excellent offer for tourists.

Mr Boag concluded that the future of the Trust was secure, however, the biggest challenge to the Trust was accessing low cost loans and growth funds. It was anticipated that the, soon to be launched, Bute Enterprise Fund may help support and facilitate future economic growth on the Island.

Discussion took place on the opportunities offered by the Trust to young people to gain skills in horticulture and timber management.

Decision

The Bute and Cowal Area Community Planning Group thanked Mr Boag for the informative presentation and noted the information provided in the presentation.

(Reference: presentation by Colin Boag, Managing Director, Mount Stuart Trust, dated 5 November 2019)

At this point in the meeting the Chair ruled and the Group agreed to take item 9 (a) Rothesay Joint Campus - Pupil Council out of sequence in order to assist the early departure of attendees.

(b) Scottish Fire and Rescue Service - Cowal, Isle of Bute and Dunoon - FQ2: 1 July 2019 to 30 September 2019

A report highlighting the Scottish Fire and Rescue Service's (SFRS) FQ2 review of local performance within Cowal, Isle of Bute and Dunoon for 2019-20 was considered by the Group.

Iain Cameron, Watch Commander, Scottish Fire and Rescue Service, welcomed the downward trend in the number of incidences that required the attendance of the Scottish Fire and Rescue Service which, he felt, had been as a consequence of the number of community safety activities that had been undertaken.

Clarification was sought and received as to the procedure where two appliances would ordinarily be deployed if a fire alarm signal was received. Watch Commander Cameron confirmed that if an unwanted alarm was included in the buildings risk assessment, a responsible person can confirm it as a false alarm, at which point only one appliance would be deployed to undertake a further check.

Watch Commander Cameron reported that he was continually impressed by Youth Champions taking ownership as responsible persons when dealing with Unwanted Fire Alarm Signals (UFAS).

Decision

The Bute and Cowal Area Community Planning Group reviewed and noted the contents of the report.

(Reference: FQ2 2019/20 Report by Watch Commander, Scottish Fire and Rescue Service, submitted)

(c) Opportunity for verbal updates by Community Planning Partners (Pages 7 - 8)

Police Scotland

Douglas Wilson, Chief Inspector, Police Scotland and the Chair introduced the Purple Alert application (app) which can be downloaded onto smart phones. The Chair detailed how the app was made in conjunction with the Herbert Protocol (a multi-agency initiative which compiles useful information to be used in the event of a vulnerable person going missing) and can be used to notify users if a person with dementia has gone missing in their local area. The Chief Inspector confirmed that the Adult Protection Committee would be notified of the app at their next meeting.

Discussion focussed on how it could be beneficial for bus drivers to have the Purple Alert app installed on their phones and how other community groups such as the Scottish Women's Institute and the Rotary Club could be made aware of the app.

In addition the Chief Inspector highlighted that revised opening hours for the front counter at Kaimes and Lochgoilhead Police Stations would be announced soon. It was also reported that 5 new probationary constables (3 in Bute and 2 in Dunoon) had been recruited and Special Constable applications available. Front line Officers would soon be receiving new mobile devices that would reduce the amount of time required to be in the Station and therefore enhance Officers visibility within the community.

5. AREA COMMUNITY PLANNING ACTION PLAN - TRACKER

The Community Planning Officer outlined the engagement plan for the next iteration of the tracker and took the group through the progress of actions currently identified on the Area Community Planning Action Plan tracker.

Discussion took place in respect of the one action (BC06) which was classed as 'not on track' and members of the Group noted that the action marked as such was at the request of the partners.

Decision

The Bute and Cowal Area Community Planning Group;

1. noted the information provided;
2. agreed to keep BC06 classed as 'not on track';

3. agreed to reclassify BC02 and BC04 as 'not on track';
4. agreed that the Chair, on behalf of the Group, would write to Dunoon BID outlining their frustration at the lack of engagement with the Group; and
5. agreed that data from smaller schools would be included in action BC05 in future.

(Reference: Report by Area Community Planning Manager, dated 5 November 2019, submitted)

6. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE UPDATE

The Group considered a briefing note which related to the meeting of the Community Planning Partnership (CPP) Management Committee held on Wednesday 18 September 2019 where issues raised by the Area Community Planning Group Chairs was considered.

Decision

The Bute and Cowal Area Community Planning Group noted the information provided.

(Reference: Report by Community Planning Officer dated 5 November 2019, submitted)

At this point in the meeting the Chair ruled and the Group agreed to take item 8 (a) Growing Islands Revival Update out of sequence in order to assist the early departure of attendees.

7. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 1 (THE ECONOMY IS DIVERSE AND THRIVING)

(a) Social Enterprise in Argyll and Bute - FirstPort

The Group gave consideration to a presentation from Brian McMillan, FirstPort. The Group heard that the organisation offers start-up grants and business training support to help individuals grow social enterprises.

Decision

The Bute and Cowal Area Community Planning Group thanked Mr McMillan for the informative presentation and noted the information provided in the presentation.

(Reference: Presentation by Brian McMillan, FirstPort, dated 5 November 2019)

(b) Dunoon BID

No Officer was present and no update was submitted.

8. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 2 - (WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH)

(a) Growing Islands Revival Update

The Chair introduced the Islands Revival Declaration that had resulted from discussions at the 2 day islands revival workshop. Mrs Russell outlined how other

island groups in Scotland had sought to address population decline and what lessons could be learnt by Argyll and Bute.

Decision

The Bute and Cowal Area Community Planning Group noted the information provided in the update.

(Reference: Update by Cathleen Russell, dated 5 November 2019 submitted)

9. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 3 - EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) Rothesay Joint Campus - Pupil Council

The Group gave consideration to a presentation from the Pupil Council, Rothesay Joint Campus. The Pupil Council explained that their role was to maintain order and fun within the school as well as organising school events, all of which require a great deal of leadership, hard work, dedication and patience both inside and outside of the school timetable.

The Pupil Council work alongside the senior leadership team at Rothesay Academy as well as other captains from schools across Argyll and Bute and have supported various projects, including:

- organising a dedication to two, world war memorial benches;
- attending an outward bound trust event;
- organising multiple events within the school such as discos and charity events; and
- introducing an eco-committee and an ethos group.

The Pupil Council also introduced their future plans which included developing an outdoor classroom and more opportunities for young students to attend leadership courses.

Discussion took place about how the pupils would make great candidates for Community Councils. The Chair and Vice Chair offered to mentor and possibly nominate anyone who expressed an interest where a Community Council had a space to co-opt new members.

Decision

The Bute and Cowal Area Community Planning Group thanked the pupils for the informative presentation and noted the information provided in the presentation.

(Reference: presentation by Pupil Council, Rothesay Joint Campus, dated 5 November 2019)

At this point the Vice Chair took over as Chair to allow the early departure of the Chair who had to attend another meeting.

10. COMMUNITY FOCUS

(a) Baird of Bute Society

Isobel Strong, Baird of Bute Society, updated the Group on the activities of the Society and how they aim to inspire young people's interest in science technology, electronics and mathematics through information events and the uptake of scholarships which are open to applications from schools across Scotland.

Decision

The Bute and Cowal Area Community Planning Group noted the presentation.

(Reference: Verbal update by Isobel Strong, Baird of Bute Society, dated 5 November 2019)

11. DATE OF NEXT MEETING

The Group noted that the next meeting of the Bute and Cowal Area Community Planning Group would take place at 10.00am on Tuesday 4 February 2020 at the Timer Pier Building, Dunoon.

**Argyll and Bute Community Planning
Partnership****Bute & Cowal
Area Community Planning Group****4th February 2020**

Area Community Planning Group Governance Arrangements

1. Purpose

- 1.1 The purpose of this report is to confirm the governance arrangements of the Bute and Cowal Area Community Planning Group (Area CPG) specifically the Terms of Reference, membership and future meeting dates.

2. Recommendations

2.1 Area CPG members are requested to:

- Consider and adopt the Terms of Reference submitted in this report (Appendix 1) and to agree that these be reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the Area CPG as it develops over time.
- Consider the membership of the group as attached (Appendix 2) and agree any changes which may be required.
- To agree that the membership of the group be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.
- To agree the meeting schedule and dates submitted in this report.

3. Detail

- 3.1 The Area CPG Terms of Reference were last reviewed and agreed in February 2019. An updated version, which has been amended to reflect some changes in language and terminology is attached at Appendix 1.
- 3.2 Meeting dates for Area Community Planning Groups should be approximately half way between the programmed meetings of the Community Planning Partnership Management Committee to enable effective and timely reporting of matters to that committee. To that effect members are asked to agree that the

meeting dates for the Bute and Cowal Area CPG for 2020/21 will be:-

- 4 August 2020, 10am in Timber Pier Building, Dunoon
- 3 November 2020, 10am in Eaglesham House, Rothesay
- 2 February 2021, 4 August 2020, 10am in Timber Pier Building, Dunoon
- 4 May 2021, 10am in Eaglesham House, Rothesay

Dates have already been agreed up to June 2019 as follows:-

- 5 May 2020, 10am in Eaglesham House, Rothesay

3.3 The membership of the Area CPG was last reviewed in February 2019 and there have been some additions made throughout the year. The Area CPG are asked to consider whether any changes should be made to the membership which has been updated, the details of which are attached at Appendix 2.

3.4 The membership will be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time, however there is provision for additional organisations to join the group at any stage to accommodate local circumstances.

4. Conclusion

4.1 Given the development of Area Community Planning Action Plans and the future focus of the work of Area Community Planning Groups the meeting is asked to review and agree the attached Terms of Reference, the current membership of the group and the meeting schedule and dates.

5.0 SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Patricia O'Neil, Governance Manager, Argyll and Bute Council

For further information please contact:

Stuart McLean, Committee Manager, Argyll and Bute Council
Tel 01436 658717

Appendix 1: Terms of Reference

Appendix 2: Bute and Cowal Area Community Planning Groups Membership

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Argyll and Bute Community Planning Partnership

Terms of Reference: Bute and Cowal Area Community Planning Group

The Bute and Cowal Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Bute and Cowal

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Community Planning Partnership via the Management Committee to oversee the implementation of Community Planning Action Plans which contribute to the delivery of Argyll and Bute Outcome Improvement Plan.
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Community Planning Partnership via the Management Committee.

Role

The role of the Bute and Cowal Area Community Planning Group is to:

- Oversee the implementation of the Area Community Planning Action Plan for Bute and Cowal
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The Bute and Cowal Area Community Planning Group has the authority to:

- contribute to the development of an Area Community Planning Action Plan for Bute and Cowal
- monitor progress of the Area Community Planning Action Plan with regard to the agreed outcomes on what is being done within Bute and Cowal
- provide the scrutiny role for the Community Planning Partnership within Bute and Cowal considering regular performance monitoring reports and providing information to the Management Committee by submitting written reports on challenges that cannot be resolved locally. A nominated member may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item

- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Bute and Cowal to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes

Short Term Working Groups

Short Term Working Groups initiated by the Bute and Cowal area Community Planning Group must:

- be approved at a meeting of the Bute and Cowal Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the Bute and Cowal area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Bute and Cowal Area Community Planning Group
- any changes to the above must be approved by the Bute and Cowal Area Community Planning Group and recorded in the minute of the meeting

EQUAL OPPORTUNITIES

The Bute and Cowal Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Bute and Cowal area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Bute and Cowal area with an interest in at least one of the six outcome areas of activity identified in the Argyll and Bute Outcome Improvement Plan.
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council Bute and Cowal Area Committee and one other Elected Member from an

Argyll & Bute Council Bute and Cowal Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.

In order to ensure democratic accountability, community councils situated within the Bute and Cowal area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Bute and Cowal area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.

- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Area Community Planning Action Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Bute and Cowal Area Community Planning Group members have the following responsibilities:

- To attend the scheduled Bute and Cowal Area Community Planning Group meetings.
- Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the Bute and Cowal Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Bute and Cowal Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's Local Outcome Improvement Plan) on behalf of the community at Bute and Cowal Area Community Planning Group meetings.

- To contribute to the development, on-going monitoring and review of the Bute and Cowal Area Community Planning Action Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Bute and Cowal Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- The outgoing Chair and Vice Chair can stand for re-election at the end of the two year period.
- However, no one person can serve in the role of Chair or Vice Chair for more than two consecutive two year periods
- Should either the Chair or Vice Chair resign their position during their term of office, the office bearer must either notify the group in person at a scheduled Area CPG meeting or contact the chair in writing advising formally of their intention to stand down. Members will be advised of the resignation timeously and an election to fill the vacant post will be conducted at the next scheduled Area CPG meeting
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Bute and Cowal Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Bute and Cowal Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.

- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (*mutatis mutandis*).

Decision making

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The Bute and Cowal Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll & Bute Council as lead partner of Community Planning.

Support

The Bute and Cowal Area Community Planning Group will be supported by:

- A Lead Officer to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Legal and Regulatory Support.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the Bute and Cowal Area Community Planning Group will normally be issued 7 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion

- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The Bute and Cowal Area Community Planning Group is encouraged to share any best practice in partnership working locally with the wider Community Planning Partnership. Case studies and examples of partnership working making a difference can be sent to cppadmin@argyll-bute.gov.uk to be shared and promoted. For example through the regular CPP Bulletin. The CPP Bulletin is available to members of the Area Community Planning Groups and sign up is via cppadmin@argyll-bute.gov.uk.

Winding Up

The Bute and Cowal Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the Bute and Cowal Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the Bute and Cowal Area Community Planning Group meeting held on 3 March 2015

Amended March 2015 to reflect a change in the meeting cycle

Amended March 2016 to clarify procedure if either the Chair or Vice Chair resigns during their term of office and amend number of days meeting papers are to be circulated prior to meeting date

Amended February 2017 to clarify procedure if outgoing office bearer wishes to stand for re-election.

Amended February 2019 to clarify terms in respect of the Local Outcome Improvement Plan / Area Community Planning Action Plan.

Amended February 2020 to clarify Communications, specifically the sharing of best practice and other minor changes to ensure ongoing currency and appropriateness for the work of the Area CPG.

Appendix 2

Bute and Cowal Area Community Planning Groups Membership (incorporating changes in local communities since February 2019).

Partner Organisation	Contact Name
Argyll and Bute Council	Cllr B Good, Cllr J Anderson, Cllr J M Moffat
Community Councils	Ardentinny, Bute, Cairndow, Colintrave & Glendaruel, Dunoon, Hunter's Quay, Kilfinan ,Kilmun, Lochgoil, Sandbank, South Cowal, Strachur
Police Scotland	Chief Inspector Douglas Wilson
Scottish Fire and Rescue	Watch Commander Iain Cameron
Health and Social Care Partnership	Phil Cummins
Highlands and Islands Enterprise	Jennifer Nicoll, David Smart
NHS Highland	Alison McGrory
Highlands and Islands Enterprise	Jennifer Nicoll
Loch Lomond and Trossachs National Park	Susan Brooks
TSI	Katrina Sawyer
ACHA	Named individual to be confirmed
Fyne Homes	Janet McAlister
Health and Wellbeing Network - Network Bute	Dee Hancock
Health and Wellbeing Network - Network Cowal	Susan McFadyen
Cowal Transport Forum	Cllr A Reid
PA23 BIDs	Colin Moulson
Scottish Health Council	Alison McCrossan
Argyll and Bute Social Enterprise Network	Ailsa Clark
Argyll and the Islands Strategic Tourism Partnership	Carron Tobin
Dunoon Area Alliance	Ann Campbell, Tom Warren
Bute Islands Alliance	Reeni Kennedy-Boyle
Skills Development Scotland	Anthony Standing

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Quarterly Project Progress Report and 2020 Event Dates

As at: 19th December 2019

2019 Quarterly Project Progress Report
<p>Event: #DigiFest Dunoon Date: 16th November 2019</p>
<p><u>Update:</u></p> <p>This new event to the DP calendar albeit with a reduced/scaled down budget was successfully staged on the 16th November, in collaboration with Argyll and Bute Council at the Queens Hall. All workshops except one, were fully subscribed and covered a range of topics all based around digital skills and learning and also attracted a variance in age demographic of those participating</p>
<p>Event: World Water Ski Water Ski Racing Championships bid submission Date: June 2021</p>
<p><u>Update:</u></p> <p>Following the submission of a note of interest/informal bid to the World Water Ski Racing Championships in Vichy in early September, much work has been progressed on this bid submission:</p> <p>The draft budget has been significantly updated and following a meeting in early December with Event Scotland, they have escalated the event to their international programme which potentially allows for greater funding from ES.</p> <p>Internal due diligence work is complete by Dunoon Presents which will allow sign off by the DP board which in turn, should trigger the official endorsement of the world water ski federation, the IWWF of Dunoon as the chosen host location for the 2021 event.</p>

The full funding submission has to be with Event Scotland by the end of January and various other means of fundraising from both private and public sectors will intensify following the ES submission.

Event: Ultra Marathon and Relay
Date: 5th October 2019

Update:

This now very popular event in the Scottish ultra marathon running scene was a big success again this year with well over 200 runners tackling the 55km route from Benmore Gardens back to Dunoon via Pucks Glen and Glenbranter forestry park. The event attracts visitors from all over Scotland and a number who reside in England also.

It has undoubtedly tapped into a market that was previously not exploited but which is now proving to be economically beneficial for the area and Dunoon in particular, as the event hub.

Event: Dunoon Dazzles Christmas Lights Switch on Event
Date: 22/23/24th November 2019

Update:

This event for 2019 was upscaled to include Friday/Saturday evening and Sunday activity in addition to the usual Saturday activities of xmas street market, grotto, kids santa dash, santa procession and funfair rides, culminating in the town lights switch on, Saturday late afternoon.

This is now a fully established community event with a tangible expectation around the town and DP also facilitated and completed the handover of the town christmas lights to a now fully formed and constituted community group. This has been a valuable legacy exercise, with DP taking the lead to ensuring the town continued to have xmas lights for the foreseeable future

Event: 'Summit to Sea'- Dunoon's Outdoor Festival 2019
Dates: 27/28th September to 5th October

This new festival was a mixture of land and sea based event activities which attracted

the appearance of world renowned downhill mountain biker Greg Minnaar who led two exclusive ride outs Bishop's Glen behind Dunoon and who also hosted a sold out event called 'A Truly Scottish audience with Greg Minnaar' where he told of his illustrious career and which was also an opportunity for him to present and endorse the Dunoon Project – the multi million pound cable car and visitor centre project which is currently at feasibility stage.

Round the world cycle explorer Mark Beaumont also attended a successful and sold out event at the Burgh Hall where he told the story of his global cycling exploits and interacted with the audience in a Q&A session.

'Come and try' sailing sessions, run in conjunction with Holy Loch Sailing Club, Benmore Outdoor Centre and Holy Loch Marina were sold out as were 'come and try' mountain biking sessions with elite Scottish rider Ben Cathro.

This inaugural festival although successful in terms of feedback and participation, attracted participants/audience that were predominantly local but the festival has shown to have significant potential to expand in the future and attract large numbers of people from the central belt and beyond in the way that many of the established DP event now do.

Project: Supporting Communities Funding Application

Update:

An application has been submitted to this fund to meet the costs of the annual public liability insurance for the community pumptrack referred to in earlier project updates.

2020 Event Activity

2020 Event Dates

- **6th and 7th June** - The Fife Regatta (in partnership) this historic sailing event will run from the 4th to the 12th June, re introduced for 2020 will visit Holy Loch Marina on the above dates and sail onward on Sunday 7th June.
www.fiferegatta.com
- **19th/20th June** – Argyll Rally: to be run on closed private roads, with ceremonial start in Dunoon town centre on the evening of Friday 19th June. Dunoon stadium will continue to be the main event hub and service centre and open to

the public.

- **4th or 11th July** – The inaugural ‘Return to Life’ Argyll Sportive: this will be an open road sportive style event which will be a cycle and not specifically a race. This will traverse routes out as far as Kilfinnan and Glendaruel and will start and finish in Dunoon
- **1st August** – The Dunoon Half marathon and 10k Road Race: this event, established Scottish road running calendar, will again start in the West bay Dunoon and head south, with the half marathon going as far as the Toward Loop and back to the finish point near Dunoon Pier.
- **7th and 8th August** – The ‘Doon the Watter Revival Music Weekender: this event is now well established in the small Scottish events circuit and attracts an audience from a mix of ska, mod music and northern soul genres.
- **4th to 6th September** – The Dunoon Jazz Festival(in partnership) Dunoon Presents are partnering with the organisers of this event, now in its second year to assist with the evident growth and development potential.
- **12th and 13th September** – The Scottish Enduro Mountain Biking Series - Elite mountain biking makes a return to the forests around Dunoon with round 3 of the championship which for 2020, doubles also as a qualifying round for the Enduro World Series. This will in addition, be a round of the British Enduro Series. www.nofussevents.co.uk
- **12th to 27th September** - Summit to Sea Outdoor Festival: a two week events programme of all things outdoors, for beginners, families, right up to more elite competitors.
- **3rd October** - The Dunoon Ultra Marathon and Relay: these iconic two races start at Benmore Gardens early morning and finish on Dunoon Pier, a distance of 55k.
- **27th to 29th November** – Dunoon Dazzles: the annual street market, grotto, music, street food, reindeer and lights switch on.

**Argyll & Bute Community
Planning Partnership****Area Meetings
Date: February 2020**

**Outcome 5 – People lead active, healthier & more independent lives
Progress Report****Recommendations**

- Area Community Planning Groups are asked to note the contents of this paper.
- Members are asked to consider and record any local actions that can be delivered under the new outcome 5 actions in section 2.

1. Summary

Outcome 5 of Argyll and Bute's Community Plan is to enable *people to lead active, healthier and independent lives*. This paper provides an update for the four Area Community Planning Groups about health and wellbeing activity during 2019.

2. Successes and key achievements to date for Outcome 5

A review of outcome 5 was conducted during spring 2019. In 2017 outcome 5 became a component of the Health and Wellbeing Partnership. This group was led by the Public Health Department of Argyll and Bute Health and Social Care partnership (HSCP). It existed for approximately 6 years but latterly experienced difficulty recruiting members and maintaining momentum. The review of outcome 5 consisted of:

- Reviewing attendance rates and meetings of the Health and Wellbeing Partnership and a survey of membership.
- A joint planning day with eight Health and Wellbeing Networks in Oct 2018.
- A survey of area community planning groups in April 2019.
- An open stakeholder meeting for outcome 5 in May 2019.
- Discussions with other outcome leads about their leadership approaches.
- Specific joint scoping with outcome 6 regarding mental health activity.
- A further review of the eight health and well being networks was carried out in autumn 2019.

Further detail of this review is available here -

<http://healthyargyllandbute.co.uk/review-of-the-partnership-approach-to-health-and-wellbeing-in-argyll-and-bute/>

Finding and Recommendations of this Review

The review of the Health and Wellbeing Partnership concluded that a strategic partnership meeting is not necessary to enable outcome 5 to progress and there are a number of other mechanisms in place to enable partnership working. This centres on each activity having its own planning and delivery mechanisms and lead officer.

The survey of Area Community Planning Groups was completed by 55 respondents, the key findings were as follows:

- 72.2% were aware of outcome 5 in the Community Plan to “Enable people to live active, healthier and independent lives.
- 27.6% thought that outcome 5 is well connected with area Community Planning Groups.
- 38% thought that Linking People with Support in their Community was the top Joint Health Improvement Plan priority for their community
- 69% were aware of the local Health and Wellbeing Network

The planning event in May 2019 identified the scope of outcome 5 is so big that there is a danger of efforts being so finely spread there could be little impact on long term health and wellbeing outcomes. The following table identifies the key activities that emerged from group discussions. These priorities were subsequently discussed and agreed by the CPP Management Committee.

ACTIVITY	
1.	Branding and promotion of Argyll and Bute’s natural assets (in order to increase physical activity levels).
2.	Valuing the environment and the benefits of the environment to people living in Argyll and Bute (in order to link to the CPP agenda to address climate change).
3.	Promote the self-management of long term health conditions

3. Risks

There are no significant risks in the delivery of outcome 5. The requirement for partners to support planned activity is noted.

4. Opportunities and Progress

There is significant activity under the health and wellbeing banner throughout Argyll and Bute and a wide range of partners are committed to improving health and wellbeing outcomes for our population. Much of this activity is community led and is not dependent on Community Planning oversight to progress, however the CPP can

have a role in enabling co-production and sharing good practice throughout local communities.

Activity 1 - Branding and promotion of Argyll and Bute's natural assets

This is a new activity that emerged from the May 2019 planning event and is based on several long term outcomes of the community plan; namely to draw people into Argyll and Bute either to live or for tourism in order to grow the population and/or contribute to the economy; and to enable our population to be more physically active by accessing the outdoors. The activity overlaps with the intentions of outcome 1 that the economy is diverse and thriving. There are already a number of promotional activities in place for example #abplace2b, Wild about Argyll and Explore Argyll and there is no intention to duplicate effort. However, new opportunities exist in the 2020 with the national campaign of the Year of the Coast and Waters.

Activity 2 - Valuing the environment and the benefits of the environment to people living in Argyll and Bute

The climate change agenda is huge and there is recognition of the long term threat to population health and wellbeing. The development session in May 2019 recognised the need for the CPP to be sighted on climate change but much of what is required to be done to reduce carbon emissions is beyond and outwith the scope of outcome 5.

Initial discussions have identified a number of potential activities that can benefit the environment in Argyll and Bute some of which may have the added benefit of enabling people to be more physically active. These include:

- Plastic free towns.
- Beach cleans.
- Promotion of reduce, reuse, recycle.
- Sharing of current good practice eg role out of Eco-school accreditation to wider communities.

Activity 3 - Promote the self-management of long term health conditions Living Well In Argyll & Bute

This is the most well established activity in outcome 5 with particular successes in the following areas:

- Review and updating of the partnership approach to health and social care Locality Planning Groups (June 2019).
- Same with Alcohol and Drug Partnership (August 2019).
- Needs assessment for Type 2 Diabetes and additional funding of £42k for weight management in 2019-20.
- A new Living Well strategy to support people to live healthier lives was launched in September 2019, this was the culmination of 18 months'

work. This can be viewed here – www.healthyargyllandbute.co.uk/wp-content/uploads/2019/09/Living-Well-Strategy-2019.pdf

Living Well Strategy Detail

With our increasing older population people are living longer with long term conditions this is causing an increased pressure on services. The Living Well Strategy aims to achieve a shift in how people are supported with an increase in people accessing third sector led services within our communities and improved understanding of how people live with their conditions. The Living Well strategy aims to promote a more preventative and partnership approach.

The Living Well Strategy sets out the following key outcomes:

- **People-** People living in Argyll and Bute have the tools and support they need to support them to Live Well
- **Community-** There are a wide range of local services to support people to Live Well
- **Workforce-** Staff are able and motivated to support the people they see to Live well
- **Leadership –** Effective Leadership is in place to support the delivery of the Living well strategy

5. Summary

Wide ranging engagement activity has taken place during 2019 to develop and update the outcome 5 activity plan. This engagement activity has highlighted the commonality between outcomes and identified the opportunity to strengthen our partnership approach to improving health and wellbeing in Argyll and Bute. The support of Area Community Planning Groups is important in developing an appropriate and effective plan.

Outcome lead:	Alison McGrory
Job title and organisation:	Health Improvement Principal, NHS Highland (Argyll and Bute HSCP)
Depute outcome lead:	Nicola Hackett
Job title and organisation:	Business Development Manager, Live Argyll

For more information contact:

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SCOTTISH
FIRE AND RESCUE SERVICE
Working together for a safer Scotland

Cowal, Isle of Bute and Dunoon

1st October 2019 to 15th December 2019



*Q3 2018/19 compared to Q3 YTD at time of report (15/12/19)

Incidents	Cowal 18/19	Dunoon 18/19	Isle of Bute 18/19	Total 18/19		Cowal 19/20	Dunoon 19/20	Isle of Bute 19/20	Total 19/20	=/-
Total	21	17	21	59		17	14	20	51	-8
Fire Fatalities	0	0	0	0		0	0	0	0	0
Non-Fatal Fire Casualties	0	1	0	1		0	0	0	0	-1
Accidental Dwelling Fires	1	3	1	5		3	1	0	4	-1
7KPI's										
Deliberate Fires	1	1	0	2		1	1	1	3	+1
Accidental Fires	9	4	2	15		6	3	3	12	-1
Fatal and Non-fatal fire casualties	0	1	0	1		0	0	0	0	-1
Non-Domestic fires	1	2	1	4		0	1	1	2	-2
Special services incidents	4	6	5	15		4	3	9	16	+1
RTC Casualties	0	0	0	0		1	0	0	1	-1
False alarms	21	17	21	59		17	14	29	51	-8

Community Safety Activity

Q3 Home Fire Safety Visits 01/10/19 to 15/12/19			
Station	Home Fire Safety Visits	High Risk Visits	DS Fitted
Dunoon	31	27	4
Rothesay	23	20	4
Tighnabruaich	0	0	0
Strachur	0	0	0
Colintraive	0	0	0
TOTAL	54	47	8

Community Safety Activity

- Post Domestic Incident Response x 6
- FSET (Fire Safety Experiential Training) provided to staff at Fyne Homes as part of their training day. Case Study and Referral Process in an effort to target potential High Risk Home Fire Safety Visits.
- Work with Re-settlement group to gain referrals for Home Fire Safety Visits to re-settled families who have not already had a visit previously
- Work with Re-settlement group to provide tailored CPR Training (utilising SFRS partnership with British Heart Foundation). Liaison with translator to produce Arabic learning materials. A date for this course is to be agreed in the New Year. This contributes towards SFRS commitment to support Scottish Government's Out of Hospital Cardiac Arrest Strategy for Scotland to improve out of hospital cardiac arrest survival rates.

Fireworks Community Safety and Operational Activity

- All Schools in Argyll and Bute receive Fireworks Safety Talk once every three years (3 year rolling programme)
- There were no incidents of note during the 2019 Bonfire period in the Bute and Cowal Area

(Incidents of note are backup for meeting attendee: previous pages provided to CPG Committee as SFRS Partner update)

Incidents of Note

Primary Fire

06/10/2019	22:55:24	Kirn Brae, Kirn	Dunoon	Small fire in electrical box - SSE requested
07/10/2019	08:34:59	Townhead	Rothsay	Fire, large electrical transformer. 4BA 2MJ TIC in use. Systematic search of building completed. Scot Power IA
14/10/2019	20:10:00	Strachur	Strachur	HGV Trailer - detached from lorry - 2HJS 2BA Police IA
16/10/2019	22:54:00	Blairmore	Dunoon	Well developed fire in 2 storey detached Villa - 2BA 2HRJ's 1MJ - scottish power requested due to faulty wires
22/10/2019	10:15:00	Bencorrum Brae	Dunoon	
29/10/2019	12:36:19	Dixon Place, Kirn	Dunoon	Iron on fire, extinguished on arrival
01/11/2019	08:36:22	Achnacloich Road	Rothsay	Fire in log burner flue - HRJ in use
02/11/2019	09:05:58	Strachur	Strachur	Boiler ignition switch on fire, extinguished prior to arrival
25/11/2019	21:45:00	Montague Street	Rothsay	Small fire in Bin Shed - Extinguished by removal
05/12/2019	15:37:00	Mary Street	Dunoon	Small Transit Van - 2HRJ's 2BA

Secondary Fires

03/10/2019	19:03:00	Park Road, Kirn	Dunoon	Secondary Fire	Code 3542	Accidental Refuse fire - Between Dixon Crescent and Park
12/10/2019	16:53:00	Glenfinnart, Ardentinnny	Strachur	Secondary Fire	Code 3542	Refuse - accidental
27/11/2019	21:52:15	Canada Hill	Rothsay	Secondary Fire	Code 3542	Refuse - Accidental

Chimney Fires

07/11/2019	21:55:00	The Bay	Strachur	Chimney Fire
17/11/2019	21:11:00	Kilmorich, Cairndow	Strachur	Chimney Fire

Special Service

03/10/2019	18:03:00	West Pier	Rothesay	Assist Police	16YO female sitting on edge of pier - in hands of Police and passed to SAS – SNR
07/10/2019	12:32:05	George Street	Dunoon	Animal Rescue	Cat released from pipes
12/10/2019	06:54:00	Edward Street	Dunoon	Gain Access	Lockfast Premise - Concern for occupants within - Carers IA - SNR
14/10/2019	11:14:00	Cairndow	Strachur	RTC	1 car RTC - Car struck Tree person within - Extricated using Hydraulic cutting equipment - SAS IA - Female casualty taken to Dunoon General Hospital with lower back pain
15/10/2019	22:01:00	Russell Street	Rothesay	Gain Access	SAS IA - Male fallen within
22/10/2019	19:49:00	High Road	Dunoon	Flooding	Water isolated
24/10/2019	12:40:00	Jane Street	Dunoon	RTC	Driver removed to Dunoon Hospital prior to arrival of SFRS - SNR
29/10/2019	20:22:44	Foley Park Road	Rothesay	Medical Assistance	Assist SAS to remove 43 YO Female from house (Cardiac Arrest)
05/11/2019	00:12:15	Rothesay Court	Rothesay	Assistance	Elderly female fallen, carers IA, services not required
06/11/2019	23:35:00	Ferryman's, Sandbank	Dunoon	Assist SAS	Assist SAS - Female in Cardiac arrest - SAS IA - Looking for assistance

09/11/2019	08:43:00	Columshill Terrace	Rothesay	Assist SAS	Assisting SAS - Bariatric Patient - Female casualty taken to Rothesay Victoria Hospital
19/11/2019	18:35:00	Rothesay Court	Rothesay	Assistance	94yo Male unable to access 2nd floor flat - unable to climb stairs
21/11/2019	22:55:40	Dewar Avenue	Rothesay	Gain Access	Pol IA - Gain access, Vulnerable Adult female removed to Victoria Hopital
22/11/2019	12:38:00	Chapelhill Road	Rothesay	Gain Access	Gain access - Carers IA - Confirmed fatality
02/12/2019	22:22:09	Glebe Terrace	Rothesay	Assist SAS	Assist SAS to remove 30YO female with spinal problems, removed to Victoria Hospital by SAS
04/12/2019	01:41:21	Craigmore Road	Rothesay	Assistance	Gain Access to lockfast building - possible missing person within - handed over to Police

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Argyll and Bute Community Planning Partnership**Bute & Cowal
Area Community Planning Group****4 February 2020**

Briefing Note: Community Planning Partnership Management Committee update

This briefing relates to the meeting of the Community Planning Partnership (CPP) Management Committee on 4th December 2019, and its consideration of issues raised by Area Community Planning Group Chairs. The briefing is for noting and relevant discussion.

Summary

The CPP Management Committee met on the 4th December in the Three Villages Hall, Arrochar.

Area Community Planning Group chairs raised matters of concern within their local areas with the CPP Management Committee, and these matters were taken on board and actioned where relevant. A report outlined the main issues from the last set of Area Community Planning Group meetings.

Further information is available in the *meetings, minutes and agendas* section of: <https://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Highlights

- A total of 1548 responses had been received in the Place Standard consultation. Activity was underway to collate all the results and prepare information that would be publically available in Spring 2020. The results of the Place Standard Consultation will assist in the preparation of the revised Area Community Planning Action Plans.
- An update was given on the preparations for the UK exiting the European Union. Information was provided on the figures that had so far applied for Settlement under the EU Settlement Scheme, Export Health Certificates and the potential increase in demand this could place on the council's Environmental Health Team and food distribution and supply.
- An in depth discussion was held on Climate Change and the actions being undertaken by all partners and how this impacted Argyll and Bute. It was agreed to form a Short Life Working Group to look at what is happening across the partnership regarding climate change and identify opportunities for joint working.

- The CPP is looking to introduce Basecamp, an online collaboration site. This can help discussions with people between meetings and help to monitor and receive updates on the strategic delivery plans and local action plans. Two volunteers came forward to initially trial this way of working – Bute and Cowal ACPG and Outcome 5 – Healthy Independent Lives.
- The CPP was informed of the revised structure of the Chief Officers Group for Public Protection in Argyll and Bute and noted the updated Public Protection Strategy reflecting these changes.
- John Paterson, Police Scotland, highlighted that that information for communities is available (ACT Awareness) on the National Counter-terrorism website.

Matters Raised by Area Community Planning Group Chairs

The points raised from the previous meetings of the area community planning groups and the action response to these is below:

Note the concerns raised by the Mid Argyll, Kintyre and the Islands CPG concerning the recurring non-attendance of Skills Development Scotland.

Response: Anthony Standing apologised for the non-attendance and advised that he would be attending the next meeting. Anthony also stated that he now had disaggregated data for Modern Apprenticeships at an Argyll and Bute level which he would share with the MAKI CPG in February.

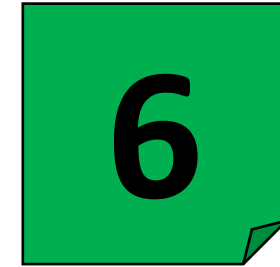
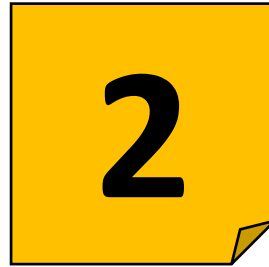
Concluding Point for Action by Area Community Planning Groups

Communicating Community Planning is a priority for the Partnership and we welcome issues raised at Area Community Planning Groups, where these cannot be resolved locally, to be highlighted to the Argyll and Bute Management Committee meetings. The next formal meeting of the Community Planning Management Committee is 11 March 2020.

We welcome partners at Area Community Planning Groups sharing and linking to the following hashtags on social media: #abplace2b, #abcpp #abgetinvolved. The Instagram account of the council has many followers and excellent images submitted by people showcasing Argyll and Bute.

For further information, please contact:
cppadmin@argyll-bute.gov.uk 01546 604464

Bute and Cowal Area Community Planning Action Plan Update on Progress



Progress as at January 2020

Actions which are classed as “not on track”

Reference No.	Date agreed	Community Name	Lead Organisation	Action and Update
BC02	October 2017	Dunoon	Argyll & Bute Council	<p><i>Encourage growth in passenger vessel movements/cruise ship tender accommodation and increased associated commercial activity on Dunoon waterfront and other maritime access hubs</i></p> <p>Transport Scotland is setting up a group to consider the future of marine infrastructure at Gourock and Dunoon – possibly Kilcreggan too. More information will be forthcoming once the first meeting has taken place e.g. format, attendees, potential goals etc.</p> <p>It was agreed in November 2019 to move this action to “not on track” as there are concerns over the linkspan.</p>
BC04	October 2017	Dunoon	PA23 BID	<p><i>Speak to local businesses about what activities they run in the area and the marketing for these activities. Create opportunities for the business community to engage with Argyll & the Isles Tourism Co-operative and its partners to help understand and reach markets the area wants to attract and/or expand.</i></p> <p>Colin Moulson from PA23 BID attended the ACPG meeting in August 2018 and gave an overview of the activity happening in Dunoon and the marketing for these activities. Argyll and the Isles Tourism Co-operative representatives are working alongside PA23 BID to market the various activities happening within Dunoon.</p> <p>It was agreed to move this action to not on track as no</p>

Reference No.	Date agreed	Community Name	Lead Organisation	Action and Update
				communication had been received from PA23 BID since then to update on current activities. PA23 BID are due to give an update on their activities at the February 2020 meeting and it is expected that this action will subsequently move to on track then.
BC06	October 2017	Rothestay	Argyll & Bute Council	<p><i>Continue to work with Rothestay Pavilion charity to support the successful delivery of their business plan for the future management of the Pavilion as a centre for cultural and community activities</i></p> <p>Unforeseen repairs were completed in December 2019 and the internal heating, lighting and plumbing fit of the building is now well underway with practical completion anticipated late spring, followed by handover to Rothestay Pavilion Charity. At handover internal furniture, fittings and equipment supply and installation will progress to get the building ready for service. Planned opening scheduled for late Autumn/early Winter 2020.</p>
BC07	October 2017	Rothestay	Bute and Cowal Area Community Planning Group	<p><i>Develop a brand narrative for Bute to transform perception and promote this narrative on the island</i></p> <p>This work is being taken forward by Rothestay Townscape Heritage Initiative in collaboration with a number of partners including Visit Bute, Rothestay Pavilion, Mount Stuart Trust and other community organisations and businesses. Argyll & the Isles Countryside Trust have completed a couple of group sessions with tourist-focused business to support improved digital marketing and collaborative working between enterprises. This is</p>

Reference No.	Date agreed	Community Name	Lead Organisation	Action and Update
				being followed up with 1:1 coaching sessions. It is anticipated that with a successful Bute Island Improvement District, the remit for co-ordination of the marketing for Bute will lie with them incorporating Visit Bute.

Actions which are classed as “on track”

Reference No.	Date Agreed	Community Name	Lead Organisation	Action and Update
BC01	October 2017	Dunoon	Dunoon Area Alliance	<p><i>Work with communities to attract funding to help regenerate area</i></p> <ul style="list-style-type: none"> American Years Revisited project - awarded £10,000 from the National Lottery Heritage Fund to develop a touring exhibition, podcasts and begin an options appraisal on future development of the project. Dunoon in Bloom - with support from Dunoon Community Council and Dunoon Area Alliance the group was awarded £250 from Volunteering Matters Action Eath programme for initial work on the Rose Garden in Dunoon. Dunoon Burgh Hall Trust - was successful in attracting £28,000 from Creative Scotland Film Fund to support the seventh Dunoon Film Festival in November 2019.
BC08	October 2017	Rothesay	Argyll & Bute Council	<p><i>Agree a strategy and look to reduce the number of empty commercial properties on Bute</i></p> <p>There is very little that the council can do as a landlord as all properties (currently) are leased or under offer. This position may develop with rationalisation of depots etc. The standard of many empty shops requires significant investment is required from owners.</p> <p>Rothesay Townscape Heritage is a five year heritage-led regeneration project that encompasses a shopfront</p>

Reference No.	Date Agreed	Community Name	Lead Organisation	Action and Update
				improvement scheme. As part of the scheme, the project will seek to improve the quality of shopfronts within the town centre through the administration of grant to property owners.

Actions which are classed as “complete”

Reference No.	Date agreed	Community Name	Lead Organisation	Action and Update
BC03	October 2017	Rothsay	Argyll College UHI	<p><i>Continue to review the range of courses available on Bute and where possible, offer video conferencing to networked classes (non-practical)</i></p> <p>There has been quite a lot of very positive changes for our activity in Rothsay and I'm happy to list below the courses that we have run in the past couple of years, and the ways in which provision has improved in the intervening time.</p> <p>In terms of schools provision, when I took over, we were offering Skills for Work Early Education & Childcare. There have been changes in headship at Rothsay Academy and we've worked together to broaden the offering of options for school pupils. We now offer:</p> <p>SfW Early Education & Childcare SfW Hairdressing SfW Sport & Recreation SfW Creative Digital Media.</p> <p>These are all at National 5 level, with the exception of Creative Digital Media, which is at Nat4 level. We have had good uptake on these and they continue to be available. In addition to this, we also offer senior phase pupils who are interested the option of joining our full-time NPA Construction – this has had a positive response and again, we continue to offer this option. Over the last two</p>

Reference No.	Date agreed	Community Name	Lead Organisation	Action and Update
				<p>years, we've had young people on the Foundation Apprenticeship Engineering, a two-year course available to senior phase pupils that includes a variety of work placements within the local community.</p> <p>Within our college provision, we have had very positive numbers in the last two years. We have almost doubled our numbers, compared to when I first began in the role, and we have maintained these increased numbers since then. We have had a broad range of courses and in the last two years, have had students on the following:</p> <p>Business, Administration & Computing (level 6) NC Horticulture NPA Construction NC Social Sciences HNC Administration & IT HNC Childhood Practice BA Childhood Studies BA Business and Marketing HNC Business SVQ 1,2&3 Hairdressing SVQ 2&3 Social Services (Children & Young People) SVQ 2&3 Social Services & Healthcare</p> <p>The vast majority of these courses are taught by video conferencing, the exceptions being construction, horticulture and SVQ Social Services (Children & Young People). Several of these courses include local placements – hairdressing, social services (children &</p>

Reference No.	Date agreed	Community Name	Lead Organisation	Action and Update
				<p>young people) and HNC Childhood Practice, while courses such as NPA Construction and NC Horticulture include opportunities for the students to work with local community groups and businesses. Our NC Horticulture group, for example, worked with Bute Produce at their gardens, and also on the Bute carbon free food project, where they assisted the community in preparing the ground for planters etc. Our NPA Construction group have recently been involved in a Rock to Roof project organised between Historic Environment Scotland and Mount Start, and the class regularly engages in supporting community projects that require trade-based input. We also encourage our hairdressing students to support community groups and our tutor provided advice and support to The Lade Centre, while our students offered cuts/blow dries etc to the residents of Thompson Court Care Home.</p> <p>Other activity that we offer includes our Education4Life programme which is offered to adults and young people with disabilities and we have a strong partnership with The Phoenix Centre, which supports much of this activity. We offer four days of activities, including drama and expression, arts and crafts, IT skills, and life skills. We previously offered three days of activity but have now broadened this provision to four days in order to offer more variety to their service users.</p> <p>We were pleased, last year, to work with the council to support a group of men from the Syrian refugee</p>

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				<p>community – all of these men were skilled in one trade or another but did not have UK qualifications and so were struggling to enter work. Our construction tutor ran a year-long skills for work construction course with this group which was a positive experience for all, and allowed the students the opportunity to take on small jobs within the local community.</p> <p>Finally, our centre offers evening courses – this year students have come in the evenings to study British Sign Language and Beginners Spanish, and we also offer CITB testing for those in the construction industry, as well as the European Computer Driving Licence for those looking to improve their IT skills.</p> <p>We are always keen to find out new ways to improve our provision to match local needs and interests, so we would welcome any feedback and I would be pleased to discuss this further if required.</p>
BC05	October 2017	Dunoon	Argyll and Bute Council - Education	<p><i>Deliver engaging intergenerational workshops and projects with young people and the elderly to develop trust and promote creative learning</i></p> <p><u>Dunoon Primary</u> Hold an annual daffodil tea which involves the older members of the community including residents from the local care homes.</p> <p>Small number of children sing and perform in some local care homes at Christmas time.</p>

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				<p><u>Kirn Primary</u> P3/4 class visited the local hospice and home for the elderly. Spending time chatting to the older people about different topics.</p> <p>P7 invited many older people from the local community to a World War 2 conversation event. Tables were made up of different age people and the P7 pupils asked questions about how life then compares to life now. They also explored war and how it can affect communities and countries.</p> <p><u>St Andrew's Primary</u> St Andrew's held a taster session for children and adults across the community to come along to Line Dancing Session whereby they could keep fit, socialise and learn a new skill whilst having fun. It proved so successful that we then ran a block of Line Dancing sessions for 4 weeks. Since this, we have now had an intergenerational taster session for Yoga. It was so successful that we intend offering a club in August when the new session begins.</p>
BC09	October 2017	Dunoon	Argyll & Bute Council	<p><i>Use the feedback from the Place Standard consultation and produce a communication detailing what is happening within the Dunoon area and circulate widely</i></p> <p>Lorna attended the ACPG in August 2018 and gave an overview of all activity happening within the Dunoon area. The presentation is available on the council website under the papers for this meeting and can be publically</p>

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				accessed.
BC10	October 2017	Dunoon	Health and Social Care Partnership	<p><i>Look at Strachur elderly support group as a model of best practice for social inclusion and exercise and promote learning from this</i></p> <p>Heather Grier gave a presentation to the ACPG in August 2018. The Health and Social Care Partnership have also promoted the Strachur Hub through Social Media and on their website. The Hub also held an open day earlier in the year. The success of the Hub is a mixture of passionate and enthusiastic volunteers, a willing GP practice and available funding. No communities have come forward requesting assistance in setting up a Hub similar to Strachur but information is available if any community is interested in learning more.</p>
BC11	October 2017	Dunoon	Police Scotland	<p><i>Consult with residents to understand why they feel "less safe"</i></p> <p>Mark Wilson from Police Scotland attended the August 2018 ACPG meeting. The Place Standard results from 2017 suggested that there was a perceived "fear of crime" in the Dunoon area. The low crime rates were highlighted at the meeting and it was felt unnecessary to undertake a consultation exercise to explore this action further.</p>
BC12	October 2017	Dunoon	Argyll & Bute Council	<p><i>Ensure partnership working with the Great Places Heritage Bid.</i></p> <p>The bid was unsuccessful however Benmore and Kilmun Community Development Trust have taken on some of the themes that had been proposed in the original</p>

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				applications and are looking to take these forward. There is no further work required from the ACPG in relation to this action at this moment in time.
BC13	October 2017	Dunoon	Argyll & Bute Council	<i>Invite a representative from Hunter's Quay Community Council to the Area Community Planning Group</i> Invitation sent and a representative came along to the February 2018 meeting.

Date when plan was approved: October 2017 by Bute and Cowal Area Community Planning Group

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